



South Bend Alumni Association Co-Ex Grant Application

215 S. St. Joseph Street South Bend, IN 46601 sbaa@sbcsc.k12.in.us (574) 283-8153

(Applications are reviewed monthly and must be received by the end of the month to be considered at the next meeting. Please attach additional sheets if more room is needed.)

School: _____ Activity: _____

Applicant Name and Title: _____

Phone Number and E-mail: _____

Please explain how funds will be used and why they are needed: _____

Number of Students who will benefit from the grant: _____

Amount Requested: _____ When Are Funds Needed: _____

Please provide a detailed budget for this expenditure (e.g., number of items to be purchased and cost per item). Is the Co-Ex grant the sole source of funding for this project? _____

Students who benefit from a Co-Ex Grant are requested to participate in a volunteer activity that takes place after the grant is awarded. Describe the proposed Community Service Project. Include the date, time and location of the project as well as an estimate of the number of students who will participate and the total hours to be volunteered. _____

School representative responsible for supervising the Community Service Project:

Name and Title: _____ E-mail: _____

The Requesting Organization agrees to provide documentation of the grant activity and service project and authorizes the South Bend Alumni Association to use written reflections, quotes, photographs or other representations of said service project or funded activity in SBAA publications.

Signatures: _____

Applicant

Principal

Athletic Director (if request is for a sports team or activity)

Date

APPROVAL OF GRANT BY ALUMNI ASSOCIATION:

Amount: _____ By: _____

Signature

Date

For use by SBAA office staff

___ Budget received

___ Community Service Project completed

___ Check issued # _____ Date: _____

___ Roster of student volunteers received

___ Pictures of items purchased or activity funded

___ Pictures of volunteer activity received

___ Verification of expenditures received

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